



AIIHPC

All Ireland Institute of
Hospice and Palliative Care

CALL DOCUMENT
AIIHPC EDUCATION & PRACTICE FELLOWSHIPS
SHORT TERM FELLOWSHIPS TO FACILITATE DEVELOPMENT OF SKILLS,
CAPACITY AND LEADERSHIP

Closing Date: Application to be submitted by **1pm on Wednesday 1 May 2013**

A presentation is available at www.aiihpc.org to assist with completing the application form.

Introduction

All Ireland Institute of Hospice and Palliative Care (AIIHPC) is an all island organisation comprised of a Consortium of partner organisations, including hospices, health care agencies and universities, all working to improve the experience of supportive, palliative and end-of-life care on the island of Ireland, by enhancing the capacity to develop knowledge, promote learning, influence policy and shape practice. The aim is to secure best care for those approaching end-of-life (www.aiihpc.org).

The Institute brings together three Work Packages of Education, Research and Policy and Practice into a single entity, allowing the activities and outcomes of each to add value to the others, through their focus on four inter-linked, cross-cutting themes:

- Meaningful involvement of users, carers and communities in the development and delivery of palliative care education, research, policy and practice;
- Development of a coherent and collaborative palliative care community;
- Supporting the delivery of innovative, high quality palliative care education and research;
- Translation of knowledge and learning for the development of palliative care policy and practice nationally and internationally.

The island of Ireland has an established leadership role in the promotion and development of palliative care education. The Institute will support access to high quality education and the development of a well-trained palliative care community with the skills and abilities to respond to a wide variety of palliative care needs in a range of settings. A coherent community of palliative care educators will work together, with meaningful user and carer engagement, to ensure effective and efficient delivery of high quality palliative care learning. Ultimately the creation of a well-educated workforce will secure the future development of on-going excellence in palliative care.

Education and Practice Fellowships

The Institute will support the development of capacity and leadership across the palliative care sector through individual learning and knowledge transfer between institutions, individuals and groups, on a national, cross-border, and international basis.

AIIHPC will facilitate Education and Practice Fellowships providing financial assistance to support cross-sector and cross-border learning and knowledge transfer, to facilitate the development of skills, capacity and leadership. Fellowships will be short-term and focused on exploring innovative developments in palliative care education including for example: visits to specialist palliative care services and education centres for knowledge exchange and transfer.

The purpose of the Education and Practice Fellowships is to provide opportunities:

- for individuals to engage, learn and enhance their knowledge about innovative palliative care education
- for individuals to translate education and knowledge into practice which will benefit their own organisation and the wider palliative care community in line with AIIHPC strategic vision for palliative care education
- to develop collaboration and networks with palliative care educators and clinical services.

Expressions of interest for Education and Practice Fellowships

AIIHPC is pleased to announce a call for Expressions of Interest from individuals who wish to be considered for an Education Fellowship:

- a) **One Special Purpose Education and Practice Fellowship** is available for travel to the Institute of Palliative Medicine in Kerala, India. The Institute is the World Health Organisation Collaborating Centre for Community Participation in Palliative Care and Long Term Care in India. The specific purpose of this fellowship is to develop an understanding of community participation in Palliative Care and the mechanisms for supporting this through developing education and training courses. The successful applicant will work with the AIIHPC to formulate the key objectives for the visit. In the first instance, the AIIHPC will liaise with the Institute of Palliative Medicine regarding the planned itinerary for the visit and the successful applicant will receive up to €4000.
- b) **One International Education and Practice Fellowship** is available for travel to a country outside of Europe. The successful applicant will receive up to €4000.
- c) **Three European Education and Practice Fellowships** are available for travel within the island of Ireland or the UK or Europe. The successful applicants will receive up to €2000.

The visit should last for a minimum of one working week up to a maximum of two working weeks.

For the International or European Education and Practice Fellowships (B & C), applicants are encouraged to think broadly regarding their choice of site to visit. Applicants should identify up to three potential sites to visit. They should consider innovative palliative care academic centres, hospice and palliative care providers or services which demonstrate the translation of palliative care education into practice.

The AIIHPC Education and Practice Fellowship will assist with the travel, accommodation and subsistence costs and any direct costs associated with visiting the organisation. All expenses are paid on a vouched basis and the amounts detailed above are the maximum costs allowable. Visits should ideally take place between July and December 2013 inclusive.

Successful applicants will be required to share the learning arising from the Fellowship by submitting an Education and Practice Fellowship Summary Report to AIIHPC within four weeks of the visit. AIIHPC will also host a symposium where the successful applicants will present on the visit experience to a wide audience of colleagues from interested organisations. It is envisaged that the symposium will be recorded and fellowship presentations will be podcast via the AIIHPC website. The aim of the report and symposium will be to share learning and good practice with other peers in order to support further knowledge transfer.

Anticipated benefits

It is anticipated that candidates will:

- Gain valuable knowledge and understanding of innovative palliative care education and practice operating in other organisations and/or jurisdictions

- Develop links with other organisation(s) which may lead to continued and/or future collaboration
- Participate in networking and learning activities with peers during and after the event
- Engage in wider learning opportunities offered through AIIHPC (e.g. seminars, master classes, or round-table discussions).

Eligibility of applicants

Applications are welcome from individuals working in either clinical practice or education settings in the Republic of Ireland or Northern Ireland with an interest in palliative care education and its translation into practice. Applicants are also welcome from individuals working within the voluntary sector in organisations who are interested in educating the public/community regarding palliative care and end of life issues.

Applicants must be in a position to utilise the learning from the Fellowship in their organisation of employment in the first instance.

Applicants must ensure they have approval from their employing organisation to be released from work to attend the visit for the specified number of days. Successful applicants and their employing organisations will be asked to provide written confirmation of this support.

Guidance on completing the application form

There are three separate application forms available for each of the three different types of Education and Practice Fellowships:

- Special Purpose Application Form A
- International Application Form B
- European Application Form C

Applicants should use the corresponding form for each fellowship they are applying for.

The following provides advice on completing Sections 4, 5, 6 and 7 of the application form:

Site Selection and Background Information (only applicable to International and European Fellowships (B&C))

Applicants should provide background information for up to three sites which they are interested in visiting.

In developing the list of potential sites, applicants should consider sites which offer the opportunity to learn about one or more of the following:

- Education programmes and service delivery which are recognised as best practice and have the potential to influence improvements on the island of Ireland
- Innovate education programmes or services which are not available on the island of Ireland but have potential to be translated for use

- Collaborations and networks between palliative care educators and clinical services which drive improvements in palliative care education and practice.

Applicants should consider which of the following target groups they are interested in developing education and practice for and they should identify sites which have known strengths in developing and delivering education and practice for this group:

- Community development and education initiatives which are focussed on informing and engaging with the public/community and/or developing community based palliative care programmes
- Education developments for carers of patients and families operating within palliative care, including young carers, carers groups, community volunteers etc.
- Education for non-health care professionals (e.g. school teachers, funeral directors, police services, emergency services)
- Education for the care home and / or nursing home sector
- Development of Palliative Care education in undergraduate, post graduate and continuing professional development for health and social care professionals including education programmes which translate research into practice

Motivation

Applicants should consider the need and rationale for undertaking their proposed visit.

Capacity

Applicants should consider the outcomes they wish to achieve as a result of visiting the proposed site including the potential changes, benefits and learning. For example knowledge and understanding of innovative programmes, networks, strategies, structures and/or initiatives.

Potential

Applicants should consider the outputs which they wish to deliver from the visiting the proposed site including potential activities or the development of services, programmes or practices. For example utilising learning to inform the development of education programme or resources or development of project proposal or delivery of presentations to workshops and conferences.

Application and selection process

Applications forms along with a two page CV should be submitted to Karen Charnley, Programme Manager Education at kcharnley@aiihpc.org by **1pm on Wednesday 1 May 2013**.

Selection of applicants will be undertaken by a panel convened by AIIHPC and will be based on information provided on the application form. Applicants will be notified of the outcome.

After the closing date, the Institute will initiate contact with the proposed site to ascertain whether the visit is feasible within the time period and within the proposed fellowship award.

Successful applicants will be responsible for making their own arrangements in relation to travel, travel insurance, and accommodation etc. Please note that AIIHPC is not in a position to fund replacement costs.

Any queries can be made to Karen Charnley (kcharnley@aiihpc.org +353 (0) 14981041). Applications forms are available at www.aiihpc.org